



**BAPUJI**  
**EDUCATIONAL**  
**ASSOCIATION (Regd.)**

**ಬಾಪುಜಿ ವಿದ್ಯಾಸಂಸ್ಥೆ (ರಿ.)**

**P.J. EXTENSION, DAVANGERE - 577 002**  
**KARNATAKA STATE**

*Rules and Regulations*

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# BAPUJI EDUCATIONAL ASSOCIATION, (REGD.,)

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Davangere.

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## Objects :

The Association is established for the advancement of Education in Karnataka State in particular and else where in India in general, in the faculties of Arts, Fine Arts, Science, Commerce, Education, Medicine, Dental Science, Engineering, Nursing, Management, Pharmacy, Law and other allied Educational Institutions and to establish and manage Hospitals, Charitable institutions for the benefit of the society and also donate for the National causes at times of need and such other objects as are contained in the Memorandum of Association.

## II Situation :

The office of the Association shall be situated in Davangere City, Karnataka.

## III Membership :

Persons of either sex, above the age of 21 shall be eligible to become Members of the Association, The Association shall consist of the following classes of Members

- (a) Patrons
- (b) Donors
- (c) Life Members
- (d) Ordinary Members
- (e) Fellow Members

- (a) **A PATRON** is a person who contributes Rs. 5,000/- or more and has been admitted as such by the Association.
- (b) **A DONOR** is a person who contributes Rs. 2,000/- or more and has been admitted as such by the Association.

- (c) A **LIFE MEMBER** is a person who contributes Rs. 1,000/- or more and has been admitted as such by the Association
- (d) AN **ORDINARY MEMBER** is a person who pays an annual subscription of Rs 50/- and has been admitted as such by the Association.
- (e) A **FELLOW MEMBER** is a person who is a graduate of a recognised University and who pays an annual subscription Rs. 25/- and has been admitted as such by the Association.

#### IV. Mode of Becoming a Member :

A) Any person who wishes to become a Member of the Association shall prefer an application to the Secretary in the prescribed form. Contribution and fees towards the Membership of the Association have to be paid along with the application for Membership. The Secretary shall place the application for membership before the Managing Committee. If the Managing committee approves, he shall become the member of the Association. If the Managing Committee rejects any application of any person to be admitted as a member, the aggrieved person may appeal to the Governing Council within 30 days from the date of receipt of the intimation of rejection. A decision thereof of the Governing Council shall be taken at its next meeting, and if seventy five percent of the members present at such meeting, vote for the enrolment, such person shall be enrolled as member of the Association. The decision of the Governing Council is final and no further appeal shall lie. Neither the Managing Committee nor the Governing Council need assign any reason for the rejection of any application for the membership of the Association.

B) " No person, Who is an employee of any Educational Institution in or outside the State shall be eligible to become a member of the Association".

#### V Termination of Membership :

- a) Any person who after becoming a member of the Association.
  - i) resigns his membership
  - ii) becomes of unsound mind
  - iii) is convicted by a competent court of law for any offence which involves moral turpitude.
- b) An Ordinary Member or Fellow Member who fails to pay the annual subscription fee before the end of June of any year shall automatically cease to be a member of the Association.
- c) If any member is found to act in such a way as shall effect adversely the interests of the Association or tarnish the fair name of the Association, such member may be removed from the membership of the Association by the Governing Council by two thirds majority of members present and voting. Such member may however appeal to the General Body against the decision of the Governing Council withing 30 days from the date of receipt of the intimation of removal.

#### VI Rights of Members:

- i) Every member shall have the right of being present at all the General Body Meetings of the Association and exercise the right to vote on any subject or resolution coming up at such meetings.
- ii) Any Member desires of moving any resolution or resolutions in the General Body shall give ten days' notice in writing before the date of the General Body of his intension to do so.

- iii) The members shall have right of access to the Libraries, Reading rooms or other amenities which the Association may from time to time provide for its members in accordance with such bye-laws as may be framed.

#### **VII General Body :**

1. The General Body of the Association shall consist of all classes of members.
2. The Annual meeting of the General Body of the Association shall be held not later than the end of the month of september every year.
3. Fifteen days' prior notice in writing with the Agenda of such meeting shall be given to all the members of the Association.
4. The General Body at its annual meeting shall transact the following business.
  - a) To consider the Annual Report of the Association for the previous Financial Year.
  - b) To receive and adopt the audited statement of accounts of the Association for the previous year.
  - c) To approve the Budget for the ensuing year.
  - d) To consider such other subjects as are proposed either by the Governing Council or members as per the rules.
  - e) To elect members to the Governing Council once in three years.
  - f) To appoint Auditors of the Association.

5. If the President is absent at such meeting or does not attend within 15 minutes of the appointed time, the members present may elect one of the vice-presidents present and in the absence of the vice-presidents, may elect one among the members to preside at such meeting. The president of the meeting shall have a casting vote.
6. All decisions taken at such meeting shall be by a majority vote.
7. The quorum for all meetings of the General Body shall be Twenty members or ten percent of the total members on the roll which ever is less. If there is no quorum within 30 minutes from the time fixed for the meetings, the General Body meeting shall stand adjourned.
8. A General Body meeting adjourned for want of quorum shall be held on the same day of the next week and at the same time and same place. An adjourned Meeting needs no quorum.
9. The president of the meeting shall have power to decide whether the voting should be by show of hands or by secret ballot.
10. All the proceedings of the General Body shall be duly recorded together with the names of members present at such meetings.

#### **VIII Governing Council :**

- 1) There shall be a Governing Council consisting of not more than 16 members as may be decided by the General Body.
- 2) The Composition of the Governing Council shall be as follows :
  - i) General Body shall elect 20 percent of the members of the Governing Council from among Patrons and Donors. Any fraction shall be taken to the nearest number.

- ii) General Body shall elect 20 percent of the Governing Council members from among life members. Any fraction shall be taken to the nearest number.
  - iii) The Fellows and Ordinary members shall elect 60 percent of the members of the Governing Council from among the members of all categories.
- 3) The Governing Council shall not later than a month after its formation shall elect from among its members.
- a) A President
  - b) Not more than three Vice-Presidents
  - c) A Hon. Secretary
  - d) A Hon. Joint Secretary and
  - e) A Treasurer
- 4) The Governing Council after its formation not later than a month, constitute Governing Bodies for the various institutions under its management and may delegate any of its powers to such bodies for management of the respective institutions.
- 5) The Governing Council is empowered to frame by-laws for the management of the institutions.
- 6) a) All funds and assets belonging to the Association or which may be acquired shall be vested in and managed by the Governing Council.
- b) The Governing Council shall be responsible for the management of the affairs of the Association and all the other institutions that may from time to time come under its management.
- c) At every annual meeting of the General Body the Governing Council shall present a report on the working of the institutions together with an audited statement of accounts of the Association for the year.

- d) The Governing Council shall have power to take cognisance of and deal with, and mis-conduct, inefficiency or other matters of a like nature, of all the teaching and ministerial staff and pass suitable orders thereon and mete out punishments including suspensions and dismissals on the recommendations of the Governing Body of the concerned institution.
- e) The Governing Council shall have power to seek and obtain from the authorities of affiliation and recognition for its institutions as they may think fit and proper.
- f) The Governing Council shall also have power to seek and obtain from the authorities of the State and Central Governments or from the authorities of Universities, such grants and financial aid as they may think necessary and proper.
- g) In the event of the Governing Council taking recourse to action under clause (e) and (f) above, the Governing Council shall abide by such Rules of the Governments and / or the Universities as may be applicable.
- h) The Governing Council shall elect a Managing Committee from among its members consisting of not more than nine members to look after the day-to-day affairs of the Associations.
- i) The Governing Council shall ordinarily meet once in Four months. The quorum for the meeting of the Governing Council shall be  $\frac{1}{5}$  of its members. No quorum is necessary for the adjourned meeting. A week's notice shall ordinarily be given for every meeting of the Governing Council.

- j) In the event of any vacancy causes in the membership of the Governing Council may be filled up by Co-opting a member of the Association.
- k) The Governing Council shall have power to appoint any Special Committee for dealing with important or technical matters. The opinion of such special committee shall generally be placed before the Governing Council at its next meeting, but the President may in case of urgency, take action thereon as he may deem proper and report it to the Governing Council.
- l) The Governing Council shall have powers to appoint legal Advisors of the Association on a paid basis.
- m) The Governing Council shall have power to call Special General Meetings as and when necessary. The Governing Council Shall also call such a meeting within a month of the written requisition if any, for that purpose being submitted to the Secretary by at least  $\frac{1}{5}^{th}$  of the members of the General Body or 25members which ever is less.

## IX Managing Committee

- a) There shall be a Managing Committee Consisting of not more than nine members including the President, Vice-Presidents, Hon. Secretary, Joint Secretary and Treasurer.
- b) The Managing Committee shall meet once every month.
- c) The quorum for the meeting shall be three.
- d) Three days' notice shall ordinarily be given for every meeting of the Managing Committee.
- e) The Managing Committee shall be responsible to look after the overall administration of the various institutions under its management.
- f) The Managing Committee shall have the power to sanction plans and estimates for the construction of buildings, to supervise the construction of buildings and to make payment of bills etc.
- g) The Managing Committee shall have powers to borrow money with or without security on behalf of the Association.
- h) The Managing Committee shall have powers to deal with promotions of the employees of the Association.
- i) The Managing Committee shall have powers to transfer members of the staff of one institution to another institution of the Association.
- j) The Proceedings of the Managing Committee should be placed before the Governing Council

X For the administration of J.J.M. Medical College, a separate Governing Body shall be constituted as per the instructions issued by the State Government from time to time. Rules regarding formation, functions etc., of the Governing Body of J.J.M. Medical College, Davangere shall form chapter X of the Rules and Regulations of the Association.

#### XI Governing Bodies :

- a) There shall be as many Governing Bodies as there are institutions administered by the Association and each such Governing Body shall consist of the following members.
  - 1) The Chairman to be nominated by the Governing Council
  - 2) Four Members to be elected by the Governing Council from among its members.
  - 3) The Secretaries of the Association.
  - 4) The head of the institution who shall be the convener.
  - 5) One Senior Staff Member of the institution.
  - 6) Nominee of Nominees of the Government or the University if any.
- b) The tenure of office of the Governing Bodies shall be co-extensive with that of the Governing Council.
- c) Three members of the Governing Body shall form the quorum. No quorum is required for a meeting adjourned for want of quorum
- d) The Governing Body shall manage the affairs of the institution under its management in respect of the following.

- i) Purchase of equipments, books, furnitures etc.
  - ii) Preparing and passing of Annual Budget
  - iii) To incur expenditure as per Budget
  - iv) Powers to re-appropriate the Budget
- c) The proceedings of the Governing Bodies should be sent to the Governing Council for its approval.

#### XII Powers of the President :

- a) The President shall be the Chief authority of the Association. He shall preside over all the meetings of the Managing committee, Governing Council and General Body. It shall be the duty of the president to see that the Rules and Regulations are observed and the Resolutions of the General Body, the Governing Council and Managing Committee are expeditiously implemented.
- b) He shall exercise general supervision over the affairs of the Association and its institutions and may issue directions or instructions to the Hon. Secretary.
- c) He shall have power to convene meetings of the Managing Committee, Governing Council and the General Body.
- d) He shall have power to obtain by circulation opinion of the Members of the Governing Council or the Managing Committee on any urgent and important matters.

### XIII Vice-Presidents

The Vice-President named by the President shall act for the President in his absence and perform such other functions and exercise such powers as may be delegated to him from time to time.

### XIV Treasurer :

The Treasurer shall be the custodian of the funds and investments of the Association and shall have power to operate the accounts of the Association in any Bank or Government Treasury, jointly under signature of one of the Secretaries.

### XV (i) Hon. Secretary :

- a) The Hon. Secretary shall be the Chief Executive of the Association. He shall be subject to the superintendence and general control of the President, the Managing Committee, Governing Council and the General Body. He shall have full administrative control over the working of the Association in all its sphere of activities and functions.
- b) It shall be his duty and responsibility to translate into action the objects of the Association and to carry out the resolutions of the Managing Committee, Governing Council and the General Body.
- c) He shall be responsible to cause the Accounts and Registers of the Association being properly maintained.
- d) He shall have power to receive all moneys and to make payments on behalf of the Association, to execute documents with the President for borrowing moneys on behalf of the Association as may be decided by the Managing Committee or the Governing Council from time to time.

- e) He shall have the custody of the properties of the Association on its behalf.
- f) He shall exercise such other duties, powers and functions as the Managing Committee, Governing Council and the General Body may determine from time to time.
- g) He shall be responsible to call meetings of the General Body, Governing Council and the Managing Committee and to maintain a record of the proceedings thereof.
- h) He shall be in charge of the entire records, registers and accounts of the Association and attend to all correspondence on behalf of the Association.
- i) He shall have general powers of supervision over the accounts of the institutions of the Association.
- j) He is empowered to convene emergency meeting of either Managing Committee or Governing Council.
- k) He shall have the power to sanction leave and to accord increment to the employees of the Association on the recommendation of the heads of institutions.
- l) He shall have the power to sanction loans on Provident Fund Account.
- m) He shall have power to transfer Ministerial Staff and Menial Staff from one institution to another institution.
- n) He Shall have the power to Represent, Execute, Sign, Receive, Deliver, Endorse, Appeal, File a suit, Sue and Sued for and on behalf of the Association with regards to all the Legal, Direct taxes, Indirect taxes and all other relevant Laws, or Enactments which are applicable for carry on and conduct of the Association's activities and he is further authorized to appoint other person or persons in this regard.



- o) He shall have the power to appoint Principal, Head of the institution, teaching staff and also necessary personnel for the executive, ministerial and any other employees required for the institution run by the Association and to fix their salary, grade, increments and to determine conditions of appointment and termination of appointment and to levy fines and take other penal actions etc., to ensure proper discharge of duties by the employees.
- p) He shall have the power to transfer any of the employees from one institution to other institution and it shall be binding on all other employees.

#### XV(ii) Joint Secretary

The Joint Secretary shall perform the duties of Hon. Secretary in the absence of the Hon. Secretary.

#### XVI General

- 1) The Official year of the Association shall be from 1<sup>st</sup> April to 31<sup>st</sup> March.
- 2) All property and funds of the Association shall belong to and be held in the name of the Association and no individual member of the Association shall have any proprietary right over any of them.
- 3) The Association shall have its own seal and may sue or be sued in the name of the Hon. Secretary.
- 4) Any information regarding the working of the Association proceedings of the Meetings or any relevant matters relating to the activities of the Association may be published in any newspapers, periodicals or publications approved by the Managing Committee.

- 5) These Rules and Regulations shall be subject to amendments in the Special General Body Meeting by a resolution by a majority vote.
- 6) All the Provisions of the Karnataka Societies Registration Act, 1960, and Rules thereon as amended from time to time shall apply, whenever the Rules and Regulations are not explicit.
- 7) The Association may be dissolved only by a resolution of the General Body passed with three fourth majority of the members at a special meeting of the General Body convened for this purpose. Such a General Body Meeting shall not be called unless the Governing Council by a three fourths majority of its members has earlier decided to dissolve the Association. The Assets of the Association remaining after such dissolution shall be diverted for the sole purpose of advancing education in Davangere City and shall be entrusted to a committee of not less than 5 members to be nominated at such Special Meeting of the General Body.
- 8) All the Accounts of the Association opened in the Banks shall be operated upon jointly under signature of one of the Secretaries and the president or the Treasurer.
- 9) **Investment Clause :**

The funds of the Association shall be invested in the modes specified under the provisions of the section 13(1)(d) read with Sec. 11(5) of the I.T. Act, 1961 as amended from time to time.

#### 10) **Accounts Clause :**

All accounts of the Association shall be maintained regularly. The accounts shall be duly audited by a Chartered Accountant. Every year the accounts shall be closed by 31st day of March.

11) Amendment Clause :

No amendments to the Memorandum of Association/ Bye-Laws/Rules and Regulations shall be made which may prove to be repugnant to the provisions of sec.2(15),11,12 and 13 and 80G of the I.T. Act, 1961 as amended from time to time. Further no amendment shall be carried out without the prior approval of the Commissioner of Income-Tax.

12) Dissolution Clause :

In the event of dissolution or winding up of the Association, the assets remaining as on the date of dissolution shall under no circumstances be distributed among the members of the Managing Committee / Governing Council but the same shall be transferred to another Charitable Trust / Society whose objects are similar to those of this Association / Society and which enjoys recognition U/s. 80G of the I.T. Act, 1961 as amended from time to time.

13) Clause - 6 :

The benefits of the Association shall be open to all irrespective of Caste, Creed or religion.

14) Clause - 7 :

The funds and the income of the Association shall be Solely utilised for the achievement of its objects and no portion of its shall be utilised for payment to the Trustees / Members by way of profit, interest, dividends etc.

15) Clause - 8:

Objects/activities of religious in nature require deletion in case recognition u/s. 80.G of the I.T. Act, is sought. (by virtue of explanation 3 to S.80G (5)).

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MEMORANDUM OF ASSOCIATION OF  
BAPUJI EDUCATIONAL ASSOCIATION, DAVANGERE

Name of the Association :

“BAPUJI EDUCATIONAL ASSOCIATION,  
DAVANGERE”.

Address of the Association :

“DAVANGERE”. (The office will be situated in one  
of its buildings in Davangere.)

Objects of the Association :

- 1) To establish, Continue and manage Schools, Colleges and Research Bureau's etc., in the State of Karnataka in particular and elsewhere in India in general, in the faculties of Arts, Fine Arts, Science, Commerce, Education, Medicine, Dental Science, Engineering, Nursing, Management, Pharmacy, Law, Hospitals, and other allied Educational Institutions and Charitable Institutions for the benefit of Society and secure recognition from Competent Authorities and also donate for the National causes at times of need.
- 2) To introduce and initiate desirable improvements in the method and system of Education in the Institutions of the Association from time to time consistent with these rules.
- 3) To organise and mould, whenever necessary, public opinion on matters of educational importance.
- 4) To undertake and carryout any other steps calculated to promote the above objects.

5) In additions to the Objects stated above, the Association to establish Deemed University with the prior approval of the concerned Statutory Bodies such as U.G.C., Government of Karnataka and Government of India, etc., carry on/conduct/ take any one or all the Objects indicated hereinunder for the achievement of the Objects of the Association.

- a) To establish, develop, maintain & manage centers for training youths in self-employment and job-oriented courses for Ladies in particular.
- b) To establish, develop, maintain and manage hostels for the boarding and lodging of students of all communities & to afford financial and other assistance to such hostels.
- c) To establish, develop, maintain & manage Libraries & Reading Rooms for the use of the general public irrespective of caste, creed or colour & to afford financial & other assistance to such Reading Rooms & Libraries.
- d) To establish, develop, maintain & manage Yoga/Meditation, Naturopathy, Ayurvedic or any other such type of educational, Medical or vocational schools, colleges, institutions or health checkup camps
- e) To establish, develop, maintain & manage or assist any programme either by itself or by assisting or co-ordinating with other educational or other institutions for coaching, guidance and counseling, vocational training or training for preparation for any entrance or competitive tests for recruitment for jobs including all India and state service examination or for admission to professional or other educational pursuits.
- f) To establish, develop, maintain & manage workshop, programme, seminar, study circles, discourses etc., for the development and enlightenment of educated unemployed and all sections of people in co-ordination with other Organizations/Institutions.

- g) To establish, develop, maintain & manage Computer education & training centers.
- h) To establish, develop, maintain & manage Bio-Technology education and training centers
- i) To establish, develop, maintain & manage music centers through which to entertain the public, exhibitions of articles of rarity & artistic value & utility & the like which are conducive for the development of Fine Arts & which go to mitigate the misery of mankind.
- j) To establish, develop, maintain & manage Sports, Sports events, cultural activities, cultural events, Social activities and Social events which are beneficial to the public utility in general.
- k) To constitute scholarships to poor and deserving students to enabling them to continue their studies and to give grants for fees and other charges or reimbursement for costs of books, instruments and other educational aids for their educational pursuits.
- l) To constitute prizes for outstanding achievements of students in educational institutions either in examinations, sports, general knowledge or such other proficiencies.
- m) To give loans at nil or subsidized low rate of interest to students to enable them to prosecute higher studies.
- n) To purchase sites, buildings and / or other immovable properties which the Members deem necessary for the purpose of the Association
- o) To take on lease or hire sites, Buildings, Machineries, Equipments, Furnitures & other articles of necessity.

The following members are desirous of forming this Association.

Sl. No.	Name	Address and Occupation	Signature
1	Dharmaprakasha R. Maddurayappa	Jeweller, Davangere	Sd/-
2	Sri G Veerappa BA., LL.B.	Advocate Davangere	Sd/-
3	Sri Kassala Srinivas Setty,	Merchant Davangere	Sd/-
4	Sri Bondade Hanumantha Rao BA., LL.B.	Advocate Davangere	Sd/-
5	Sri Mundasada Veerabhadrappa,	Merchant Davangere	Sd/-
6	Sri Sindhe Hanumantha Rao	Municipal Councillor, Davangere.	Sd/-
7	Sri Belludi Shivasangappa	Merchant, Municipal Councillor, Davangere.	Sd/-
8	Sri A.H. Shivananda Swamy	Municipal Councillor, Davangere.	Sd/-

Bangalore, dated 23rd July 1958.  
witness with full address :

## BAPUJI EDUCATIONAL ASSOCIATION, DAVANGERE

The Memorandum and the Rules and Regulations of the Bapuji Educational Association, Davangere are registered with the Registrar of Societies in Mysore under Mysore Societies Registration Act No. III of 1904 on 23rd July 1958 vide Certificate of Registration No. S. 1903/58-59. The amended Rules and Regulations of Bapuji Educational Association as passed by the Special General Body Meeting of the Association held on 27-8-1977 are approved and registered by the Registrar of Societies in Karnataka, Bangalore on 4-11-1977

Amended Rules and Regulations of Bapuji Educational Association as passed in the Special General Body Meeting of the Association held on 3-3-2000 and confirmed in the Special General Body Meeting of the Association held on 29-4-2000 and are approved and registered by the Registrar of Societies in Karnataka, Davangere on 27-6-2000

Further Amended Rules and Regulations of Bapuji Educational Association as passed in the Special General Body Meeting of the Association held on 7-4-2012 and confirmed in the Special General Body Meeting of the Association held on 9-6-2012 and are approved and registered by the Registrar of Societies in Karnataka, Davangere on 5-7-2012

